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Palacký University  
Olomouc

**CATRIN INTERNAL REGULATIONS**

**CAT-B-24/01**

**Regulations on spending annual leave  
for employees of the Czech Advanced  
Technology and Research Institute  
of Palacký University Olomouc  
in the year 2024**

Content: These internal regulations mandate the taking of annual leave for employees of the Czech Advanced Technology and Research Institute of Palacký University Olomouc in the year 2024.

Guarantor: CATRIN Director

Valid from: 12 June, 2024

Effective from: 13 June, 2024

# **Regulations on spending annual leave for employees of the Czech Advanced Technology and Research Institute of Palacký University Olomouc in the year 2024**

## **Article 1**

### **Spending annual leave**

1. In accordance with the provisions of Section 217 of Law 262/2006 Sb., the Labour Code, as amended, the Director of the Czech Advanced Technology and Research Institute of Palacký University Olomouc (hereafter referred to as CATRIN), in agreement with the trade union, hereby imposes on all CATRIN employees, with the exception of employees on maternity and parental leave, an obligation to take leave of 10 working days between 1 July and 30 September.
2. In accordance with the provisions of Section 218 of Law 262/2006 Sb., the Labour Code, as amended, the Director of CATRIN also imposes on all CATRIN employees, with the exception of employees on maternity and parental leave, the obligation to spend the annual leave in the calendar year 2024.
3. In justified cases, the CATRIN Director may grant an exemption from this obligation.

## **Article 2**

### **Final provisions**

1. These Regulations were negotiated with the ZO VOS CATRIN Committee, which approved it on 11 June 2024.
2. These Internal Regulations shall enter into force on the date of publication and take effect on the following working day.
3. These Internal Regulations loses its effectiveness by fulfilling its purpose.

Olomouc, 12 June, 2024

doc. Mgr. Pavel Banáš, Ph.D., v. r.  
CATRIN Director